

MT. OLYMPUS PRESBYTERIAN CHURCH FAMILY MINISTRY ASSISTANT

Position: Family Ministry Assistant at MOPC

Hours: 10 hours per week

Reports To: Director of Family Ministry

Compensation: \$18-\$20 per hour depending on experience

Position Summary:

The Family Ministry Assistant will support the Youth and Family Ministry Directors in providing a positive environment for children and youth to study the Bible, strengthen their relationship with God, build peer friendships, and receive support from leaders. The Family Ministry Assistant will focus on teaching and providing support for Middle School students. They will assist in designing curriculum for Youth Sunday School and Wednesday night youth group, helping to create engaging and age-appropriate lessons for these students. The intern's secondary focus will be on supporting special events and Children's Ministry.

This role is ideal for someone passionate about working with children and youth, growing in personal and spiritual development, and gaining hands-on ministry experience.

Key Responsibilities:

- **Middle School Leadership Role:**
 - Build relationships with students and parents to foster a welcoming church environment.
 - Create or adapt engaging, biblically sound lesson plans for Middle School Sunday School and Wednesday night youth programs.
- **Special Event Support:**
 - Assist the Family Ministry Team with the planning and execution of special events. Events may include Vacation Bible School, summer camps, community outreach, fellowship activities, etc.

- **Additional Responsibilities:**

- Regularly meet with the Youth and/or Family Ministry Directors to assess programming and personal development.
- Assist with administrative duties related to programming.

Qualifications & Competencies:

- A heart for ministry and a passion for working with children and youth.
- Strong organizational and creative skills for curriculum development.
- Ability to work well in a team and take initiative when needed.
- Strong communication skills, both written and verbal.
- Commitment to personal and spiritual growth.
- Availability to work flexible hours, including Sundays, Wednesday evenings, and occasionally for overnight events (i.e. Middle School retreats).
- Must pass a background check and adhere to Family Ministry Child Safety Policies.

Preferred Qualifications:

- Experience working with children or youth in a church or educational setting.
- Familiarity with curriculum development and lesson planning.
- Pursuing or completed a degree in ministry, education, or a related field.

How to Apply:

Please email your resume and a short statement explaining your interest in the position to Jen Christensen, Family Ministry Director, jchristensen@mtopres.org